

Cardinal Clinic, LLC

CODE OF ETHICS AND CONDUCT

Cardinal Clinic's staff and others acting on behalf of Cardinal Clinic, LLC aspire to the following values and ethical principles:

- **Help people in need:** Elevate services to others above self-interest.
- **Respect the inherent dignity and worth of the person:** Treat each person in a caring and respectful fashion, mindful of individual differences and cultural and ethnic diversity.
- **Recognize the central importance of human relationships:** Relationships between and among people are important vehicles for change. Engage people as partners in the helping process.
- **Behave in a trustworthy manner:** Be aware of the agency's mission.
- **Practice within areas of competence and develop and enhance professional expertise:** Strive to increase knowledge and skills and apply them in practice.

Ethical Responsibilities to Persons Served

- Promote the well being of persons served.
- Respect and promote the rights of persons served to self-determination and assist persons served in their efforts to identify and clarify their goals.
- Provide services to persons only in the context of a professional relationship based, when appropriate, on valid informed consent.
- Provide services and represent themselves as competent only within the boundaries of their education, training, license, certification, consultation received, supervised experience, or other relevant experience.
- Understand culture and its function in human behavior and society, recognizing the strengths that exist in all cultures.
- Be alert to and avoid conflicts of interest that interfere with the exercise of professional discretion and impartial judgment. Service delivery does not permit exchange of gifts, money or gratuities directly to the staff.
- Respect persons served right to privacy. Respect personal property and established boundaries.
- Provide persons served with reasonable access to records concerning the persons served. Do not witness documents that could result in a real or appearance of conflict of interest, e.g. wills.
- Under no circumstances engage in sexual activities or sexual contact with current or former persons served or their family members. Participate in no sexual harassment
- Utilize no derogatory language in written or verbal communication to or about persons served.
- Conduct business in a legal and professional manner in compliance with requirements and best practice and corporate compliance.
- Staff does not enter into agreements, contractual relationships or actions that reflect a real or apparent conflict of interest.
- All marketing is done with integrity that reflect the agency's practice and with respect to the community and persons.

Adapted from NASW Code of Ethics